

Module 1: Staff Roster

Section A: Facility First Visit

INFORMED CONSENT STATEMENT

The Federal Ministry of Health in collaboration with the National Bureau of Statistics is working to collect information on health sector indicators which include financial management and reporting, supervision of health facilities, diagnostic accuracy and adherence to guidelines, availability of essential medicines and Others health related medicines, equipment as well as readiness of facilities to provide key health services. This information will be collected in selected primary health care and secondary referral facilities across the country. The survey is part of government's efforts to improve quality and utilization of service in health facilities.

The study is being conducted in all thirty-six states and FCT. The facilities that will be visited in each state have been randomly selected from the Nigeria Health Facility Registry. The selection process was done in a manner that ensures equal chance for every facility in each state to be included in the sample. Survey instruments which have been developed to effectively measure the indicators of interest will be used to solicit information from respondents.

There are five survey instruments developed for the purpose of this survey. The first instrument is the main facility questionnaire which contains six modules. The first module will be used to elicit information about the services provided by the facility, its management and other staff - number, cadre and qualification; including medical and non-medical staff at the facility. The second module will be used to collect general information about the facility as well as information about available infrastructure, equipment, materials and supplies and medical supplies/vaccines. Module 3 contains information about outpatient services such as general outpatient services and resources, reproductive, maternal and newborn health, child and adolescent health, communicable and non-communicable diseases and malaria. The fourth module will be used to collect information about delivery, surgical services and resources. Module 5 is dedicated to data on blood transfusion, diagnostics and pharmacy while module 6 is about National Health Management Information System (NHMIS).

In addition to the main facility questionnaire, there are other four survey instruments that will also be used for collecting data at this facility. These are.

1. Questionnaire on budget, expenditure and finance
2. Observation of sick children – contains a checklist that will be used during clinician's consultation of sick children.
3. Vignettes to assess what clinicians know.
4. Exit interview to assess the level of patient satisfaction.

As the ***officer-in-charge*** of this facility, we will require you to provide answers to the main facility questionnaire, and the questionnaire on expenditure, budget and finance. In case there is another person who can attend to some parts of the instrument other than you such as a pharmacist or an account clerk, please feel free to refer us to such a person. We anticipate that each module will take about 45 minutes to complete.

Your participation in this survey is voluntary and at no cost to you as an individual. You may choose not to participate at all or to stop at any time before the end of the survey. You may also choose not to answer any question that you are not comfortable with.

Although we will ask for names of participants, we want to assure you that adequate steps to ensure everyone's identity is protected have been put in place. No information collected will be traced to you in any way because data will be kept and processed in an anonymous manner.

In case you have any question(s) about this survey at any time, please feel free to contact any of the following people.

Dr. Abolade Surajudeen (08033610311)
National Bureau of Statistics

Dr. Adeyinka Odejimi (08033901152)
Federal Ministry of Health, Abuja

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Codes for highest level of education	Codes for Highest level of Medical Training):
<p>Completed primary = 1</p> <p>Completed secondary = 2</p> <p>Diploma/certificate =3</p> <p>Completed university degree = 4</p> <p>Postgraduate university degree = 5</p> <p>Others (Specify)_____ = 6</p>	<p>General Nursing,=17</p> <p>Midwife =18</p> <p>Registered Nurse / Registered Midwife (RN/RM) = 19</p> <p>BNSc/Bsc =20</p> <p>Post Basic Nursing =21</p> <p>Midwife Educator =22</p> <p>Nurse Educator =23</p> <p>Junior CHEW =24</p> <p>CHEW =25</p> <p>CHO = 26</p> <p>Env Health Officer = 27</p> <p>Env Health Assistant = 28</p> <p>Health Educator=29</p> <p>Health Assistant=30</p> <p>Medical Laboratory Technician (MLT)=31</p> <p>Laboratory Scientist (LS) =32</p> <p>Bachelor of Medical Laboratory Science (BMLS) = 33</p> <p>No formal medical training = 34</p> <p>B.Pharm/Pharmacist= 35</p> <p>Maternity/Maternity Clinic= 36</p> <p>Medical Records Officer= 37</p> <p>Ward Orderly= 38</p> <p>School Of Health= 39</p> <p>Health Info Tech= 40</p> <p>Others (Specify)_____ =41</p> <p>Bachelor of Medicine and Bachelor of Surgery (M.B.B.S/M.B.Bch) =1</p> <p>Fellowship in Anaesthesia (F.M.C.A / F.W.A.C.S). =2</p> <p>Dental surgery (F.M.C.D.S./ F.W.A.C.S) =3</p> <p>General Dental Practice (F.M.C.G.D.S. / F.W.A.C.S) =4</p> <p>General Medical Practice (F.M.C.G.P. / F.W.A.C.P [Fam Med]) =5</p> <p>Neurology (F.M.C.P. [Neur.] / F.W.A.C.P) = 6</p> <p>Obstetrics and Gynaecology (F.M.C.O.G./ F.W.A.C.S) =7</p> <p>Ophthalmology (F.M.C.Ophth/ F.W.A.C.S [Ophth].) = 8</p> <p>Otorhinolaryngology (F.M.C.Orl. / F.W.A.C.S) =9</p> <p>Paediatrics (F.M.C.Paed. / F.W.A.C.P[Paed]) 10</p> <p>Pathology (F.M.C.Path. / F.W.A.C.P [Lab.Med]) = 11</p> <p>Physician [Internal Medicine] (F.M.C.P/ F.W.A.C.P.) =12</p> <p>Psychiatry (F.M.C. Psych. / F.W.A.C.P) =13</p> <p>Public Health (F.M.C.P.H/ F.W.A.C.P[Comm.Health].) = 14</p> <p>Radiology (F.M.C.R/ F.W.A.C.S.) =15</p> <p>Surgery (F.M.C.S. / F.W.A.C.S) =16</p>
Reason of the absence	
<p>Sick/maternity= 1</p> <p>In training/seminar= 2</p> <p>Official mission= 3</p> <p>Approved absence=4</p> <p>Not his/her shift=5</p> <p>Doing fieldwork or outreach work =6</p> <p>Not approved Absence =7</p> <p>Gone to retrieve salary =8</p> <p>On strike =9</p> <p>Other specify_____ =96</p>	

Cadre List as provided by Human Resource

Cadre List

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|---|---|---|
| 1. Nurse | 22. Midwife | 42. Medical Specialist – Psychiatry |
| 2. Nursing Officer | 23. Dispensing Optician | 43. Medical Specialist – Public Health |
| 3. Staff Nurse/Staff Midwife | 24. Health Information Manager | 44. Dental Health Technician |
| 4. Assistant Nurse Tutor | 25. Junior Community Health Ext. Worker | 45. Medical Specialist – Radiology |
| 5. Nurse Tutor | 26. Medical Specialist Anaesthesia | 46. Medical Specialist – Surgery |
| 6. Primary Healthcare Tutor | 27. Community Health Extension Worker | 47. Environment Health Officer |
| 7. Medical Laboratory Assistant | 28. Community Health Assistant | 48. Environmental Health Superintendent |
| 8. Medical Laboratory Scientist | 29. Community Health Technician | 49. Financial Professional |
| 9. Medical Laboratory Technician | 30. Community Health Officer | 50. Health Record Officer |
| 10. Medical Imaging Scientist | 31. Occupation Therapist | 51. Health Educator |
| 11. Medical Doctor | 32. Occupational Therapist Assistant | 52. Health Professional Associate |
| 12. Pharmacist | 33. Optometrist | 53. Dental Officer |
| 13. Pharmacy Technician | 34. Osteopath | 54. Dental Therapist |
| 14. Radiographer | 35. Physiotherapist | 55. Assistant Dental Technologist |
| 15. Records Technician | 36. Physiotherapist Technician | 56. Dental Technologist |
| 16. Audiologist | 37. Prosthetic & Orthotic | 57. Dental Surgery Assistance |
| 17. Chartered Chemist | 38. Prosthetic & Orthotic Assistant | 58. Dental Nurse |
| 18. Administrative Professional | 39. Public Analyst | 59. Dentist |
| 19. Chiropractor | 40. Speech Therapist | 60. Medical Specialist – Paediatrics . |
| 20. Medical Specialist – Dental Surgery | 41. Medical Specialist – Obstetrics & Gynaecology | |
| 21. Medical Specialist – Pathology | | |